1. **Championships REGISTRATION FEES AND DEADLINES**
   *All chapters and students must be state and national members in order to compete.*
   Membership is still accepted after the January 29th deadline, but members will **NOT** be eligible to compete in a Skills or Leadership contest. They will be able to register to display an Employment Project at the State Championship.

<table>
<thead>
<tr>
<th>Registration Dates:</th>
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<tbody>
<tr>
<td>February 15th- March 5, 2021</td>
</tr>
<tr>
<td>2/15- Opens 7:00 am</td>
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<tr>
<td>3/5- Closes 11:59 pm (NO LATE REGISTRATIONS WILL BE ACCEPTED!)</td>
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</table>

   $80.00 Registration Fee for Competitors:
   • High School Students
   • Post-Secondary Students
   • State Officers (if entering a competition)

   $40.00 Registration fee for:
   • Employment Project Participants

2. **CONFERENCE CANCELLATIONS AND REFUNDS**
   *PLEASE READ CAREFULLY*

   **Cancellations/Refunds**
   All cancellations must be in writing. **Refund form is on the state website.**
   Cancellations for a full refund will be accepted until 4:00 p.m. on March 9, 2021.
   Cancellations received March 9, 2021 and March 12, 2021 will receive a refund of 50% of registration fee.
   No refunds for Championships registration will be made after March 12, 2021.

3. **General Championship Information:**

   The 2021 SkillsUSA Indiana State Championships will be held virtually. Most all of the “Skilled/Occupational” contests will be held at competitors home school. These will need to be videoed competitions and required to be submitted and have a proctor that will be onsite to observe the contest. The proctors are not contest judges. More information will be coming out as we get closer to the competition.
   The “Leadership and some Occupational” contests will be held via zoom or some other type of live virtual platform. Competitors will be given their time slots and more information will be provided as get closer to the competition.

   **Testing:**
   All students will take the Professional Development test, 50 questions. There will be a Professional Development Study Guide on the State website for all to use. This Study Guide will only guide you to what you will need to know but the competitors will need to look up the information from the Study Guide from the National website.
   Most contests will have an assessment test that the students will all take. These assessment tests will be provided by the national office and will be taken one time only through the portal being used for the State Championships. Both of these tests must be proctored by an adult individual that is not the teacher/instructor and not involved in the contest. All students, instructors and proctors will need to fill out and submit the Integrity form for contests and exams. This form will be on the state website and once signed after the tests and competitions will need to be submitted on the portal per student.

   **Contests:**
   Contest information will be uploaded and made available as they are received. Consumable materials for the State Championships Skilled contests will be provided through the state office. Further information will come.

4. **CONFERENCE REGISTRATION PROCESS AND PAYMENTS**

   All Registrations will be completed on the National Website: [www.skillsusa.org](http://www.skillsusa.org)

   **Online Registration Process**
   Go to the login page you used to register your students as members [http://www.skillsusa-register.org/Login.aspx](http://www.skillsusa-register.org/Login.aspx)

   Enter your login ID and password just as you did to become members.
   Now click on the right side “click here for conference” button.

   From the dropdown list choose the student you want to register.
Click (Register Member) this will automatically populate the participant fields. Double check this information it WILL appear exactly like this on the award certificates.

Go to the REG. TYP box and select the type of registrant (most of you will select contestant or model)

Select a Shirt Size – If no shirt is selected, participant will receive an XL shirt.

Now click the add contest button at the bottom (if you do not enter contestant in the reg. type field it will not allow you to enter the contestant.)

Select the contest your student will participate in. (take note of any special instructions).

Click the details and emergency tabs. MUST INCLUDE ADVISOR, MUST INCLUDE UNIQUE STUDENT EMAIL ADDRESS (CAN NOT USE ADVISOR EMAILS ON STUDENT REGISTRATION FOR THE STUDENTS-Please fill in as much information as possible.

Check the appropriate permission boxes and then click (save registration)

Do this for every student you wish to register.

Read the statement about the Release form and check the appropriate box – be sure you have a parent signature on file if student is under 18.

Finally - Click the “Submit” button!

**Mail copies of the “INVOICE” and “Registration Summary” to Kelley Baker with the Championship fees**

This will be your confirmation that everyone has registered properly, and that the registration fee is appropriately applied.

5. REGISTRATION PAYMENTS

Registration fees are due by March 22, 2021.

**Checks Payable to:**
SkillsUSA Indiana

**Registration Forms/Fees should be sent to:**
SkillsUSA Indiana
PO Box 34689
Indianapolis, IN 46234

MORE INFORMATION WILL BE COMING OUT SOON! WE WILL BE UPDATING AS OFTEN AS POSSIBLE SO THAT YOUR STUDENTS WILL HAVE AS MUCH TIME AS POSSIBLE TO PREPARE.

If you have any questions, please contact:
Karla Moore – karla@skillsusaindiana.org

or

Kelley Baker- kelley.skillsusa@gmail.com